



NW REGIONAL SPINAL INJURIES CENTRE

PARTNERSHIP WORKING AGREEMENT

The North West Regional Spinal Injuries Centre promotes a process of rehabilitation that actively encourages people to take control of their lives following their spinal cord injury. This Partnership Working Document is an agreement between you, the North West Regional Spinal Cord Injuries Centre and Southport and Ormskirk Hospital NHS Trust as to what can be expected from all parties to ensure effective, safe and timely achievement of goals and rehabilitation.

OUR AGREEMENT

We fully respect your rights and those of your family to receive appropriate and compassionate care.

We will guarantee care is provided in a clean, safe environment.

We promise that all staff caring for you have the appropriate knowledge and training to ensure you receive evidence based specialist care.

We will ensure all staff adhere to infection control guidelines

We will deliver care in a friendly yet professional manner.

We will ensure that we maintain an open and honest approach and clearly communicate your treatment plan with you.

We promise to ensure you have the necessary information to make informed decisions about your treatment plan and we will respect those decisions.

We will comply with the agreed treatment plan.

We will regularly review your estimated discharge date and ensure it is realistic and achievable.

We will provide opportunities for you and your family to discuss any concerns or issues with your Consultant or Matron at your request.

We will respect your right to privacy and confidentiality regarding your care and treatment.

We will endeavor to ensure that everyone who receives care, visits or works within the Centre should not be subject to unacceptable behavior by others.

Signed

Clinical Director
North West Regional Spinal Injuries Centre

Matron

Chief Executive
Southport and Ormskirk NHS Trust

Director of Nursing

Your Treatment Plan

In addition to rights, you also have responsibilities both in applying yourself fully to the entire rehabilitation process and respecting the needs of other patients, staff and others within the Centre. We aim to provide an environment without too many rules but ask you take note that by signing this document you agree to the following.

You promise to be open and honest in sharing information that may impact on your treatment plan.

You agree to comply with the agreed treatment plan.

You understand that you will be expected to attend and actively engage in all scheduled therapy sessions unless otherwise agreed arrangements are made.

You agree to refrain from taking food other than fluids into the therapy areas

You agree that until deemed safe by your treating team you will not leave the Centre without an escort.

When leave is authorised you will inform the nurse in charge on leaving and return to the Centre.

You agree and understand that it may not always be possible for you to be discharged directly to your own home on completion of your rehabilitation. You will therefore actively engage in the discharge process and identification of a safe placement to avoid a delay in your agreed discharge date.

Expected Behaviour

You will not willfully damage Trust property or that of others.

You agree to respect staff and other patients in relation to noise, loud TV, music or conversation particularly at unsocial times.

You will ensure use of mobile phones is respectful towards others. You will switch off your phone during treatments or therapy sessions.

You promise to respect staff, other patients and visitors by appropriate dress, language and behavior acceptable to mixed social groups.

You will not use aggressive behavior, both verbal and physical, towards staff, other patients and visitors within the Centre.

You will refrain from the misuse of any alcohol or illegal substances.

You will not smoke within the hospital grounds.

BREACH OF THE PARTNERSHIP WORKING DOCUMENT

By signing this document you agree to comply with the above. If you believe there may be a problem adhering to anything contained within this document please discuss with your consultant before signing.

Please do not hesitate to bring to the attention of your Consultant or Matron any non-compliance of the above agreements by the Trust. This will then be fully investigated in line with relevant Trust policy.

If there is any breach of the agreement by you we will follow the guidelines set out in the relevant Trust policies (listed below)

If breaches continue and Partnership working is deemed irreconcilable by the Trust or you it may be necessary to commence arrangements to arrange transfer to another care provider or expedite discharge from the Centre.



Clinical Director
North West Regional Spinal Injuries Centre



Matron



Chief Executive
Southport and Ormskirk NHS Trust



Director of Nursing

Signed _____ Patient _____ Date _____

RELEVANT POLICIES THAT INFORM THIS AGREEMENT

Infection Control Policy 01: Hand Hygiene policy

Infection Control Policy 02: Infection prevention and control

Risk Management Policy 06: Smoke free Policy

Risk Management Policy 10: Management of violence and aggression.

Risk Management Policy 19: Comments, complaints and concerns policy.

Risk management Policy 24: Being Open Policy

Clinical Corporate Policy 57: Policy for patients wishing to leave hospital against medical advice.

The above policies can be found at www.southportandormskirk.nhs.uk